

MINUTES
Goshen City Council
October 10, 2023 at 6:30PM
Goshen Community Building, 244 Clark Street

Call to Order: Mayor Stroud called the meeting to order at 6:30PM.

Roll Call: Paula Anderson, John Vaillancourt, Shawn Mayfield, Colton Martin, Max Poye were present. Birch Wright was absent. Attorney Brian Hogue and Recorder/Treasurer Marjorie Vaillancourt were present.

Approval of Agenda: Mayor Stroud, under New Business, Item A. Finance Committee presenting not the mayor. Also, under New Business Item B. Kyle McGurk presenting not the mayor. Motion made by Colton Martin to approve the agenda with the edits. Seconded by Max Poye. All in favor. Yay (5). Opposed (0) The motion carried.

Approval of Minutes: Approval of the minutes for August 8, 2023. John Vaillancourt made a motion to approve as revised. Seconded by Colton Martin. All in favor. Yay (5) Opposed (0). The motion carried. Approval of September 12, 2023 minutes. John Vaillancourt made a motion to approve the minutes as written. Seconded by Colton Martin. All in favor. Yay (5). Opposed (0). The motion carried.

Reports for September 2023:

- A. Police Department Report:** Report is in Council's packet. Chief Travis reported.
Colton: is that up from last year or is it about the same? Chief Travis may have gone up just a few. I am looking into the new program that we have for our Eastside stuff. I should be able to start making a comparison between month to month and year to year.
- B. Street Report:** Report is in Council's packet. Mayor Stroud presented.
- C. Goshen Fire District:** Report is in Council's packet. Mayor Stroud presented.
- D. Planning Commission:** Mayor Stroud presented. September fees collected \$400.00. David Nix \$200.00 Lot line adjustment. Scott Bradshaw \$200.00 Lot line adjustment. They were labeled as lot line adjustments but were Minor Subdivisions. Total to date is \$3,000.00.
- E. Building Inspection Report:** J.D. Demotte presented. Report is in Council's packet.
- F. Financial Report:** Report is in the Council's packet. KaSeana Williams presented. As of September 29, 2023, the General Fund was \$889,787.89. The Street Fund was \$229,242.22. The Act 988 Police Account was \$3,310.94. The CDs are \$983,380.01.
- G. Park and Recreation Report:** Report is in Council's packet. Ken Smith presented.
- H. Arbor Board Report:** Report is in Council's packet. Ken Smith presented.

Old City Business:

- A. **Code of Conduct:** Mayor Stroud presented. Tabled
- B. **Amending Ordinance 119 (Gated Communities):** Brian Hogue presented. The way to amend this ordinance would be Governed by the subdivision regulation amendment requirements. If you want to make certain changes, you can recommend to the Planning Commission to have a public hearing to address this, and then Planning Commission would then make recommendations back to City Council for any amendments. That you all may want to approve. There needs to be a public hearing, with 15 days' notice posted in the newspaper.
Paula Anderson made a motion to ask the Planning Commission to examine ordinance 119 to see if we want to amend it. Seconded by Colton Martin. All in favor. Yay (5). Opposed (0). The motion carried.

New City Business

- A. **Discussion 2024 Budget:** Finance Committee presented. Report is in Councils packet. More information will be sent to Council.
- B. **Goshen Rural Recreation Roads Hub/Resolution:** Kyle McGurk presented.
The Rural Recreation Roads Program (RRR) aims to promote a network of gravel routes anchored by a Community Hub. The intention is to build a sense of community and promote the value of our region's rural roads as recreational assets for runners, cyclists, equestrians and alike. There are five Hubs in Benton County. Goshen has been identified as an excellent area for a Hub in Washington County. John Vaillancourt made a motion to read in title only Resolution 2023-32. Seconded by Shawn Mayfield. All in favor. Yay (5). Opposed (0)

Hogue read, "A RESOLUTION DESIGNATING THE CITY OF GOSHEN AS A RURAL RECREATION ROADS HUB"

Max Poye motioned to adopt the Resolution. Seconded by John Vaillancourt. Mayor any public input, none.

All in favor. Yay (5). Opposed. (0) The motion carried.

- C. **Change in Zoning Official/Resolution:** Mayor Stroud presented. We have a resolution changing the zoning official, from Alisha Willis to Lacie Lawson. We have restructured City Halls administrations positions. Lacie has been doing a lot of the permitting. Alisha will transition into doing Grants. Paula Anderson made a motion to read in title only Resolution 2023-31. Seconded by Max Poye. Mayor any public input. None. All in favor. Yay (5) Opposed. (0).

Hogue Read, "RESOLUTION CONFIRMING THE APPOINTMENT OF LACIE LAWSON AS ZONING OFFICIAL"

Paula Anderson made a motion to adopt the Resolution. Seconded by John Vaillancourt. Mayor any Public input. None. All in favor. Yay (5). Opposed. (0). The motion carried.

- D. **Ordinance Violations and Enforcement:** Mayor Stroud presented: Ordinance 114 is the driveway ordinance and Ordinance 52 has to deal with the property owners and how they keep their property. The driveway ordinance 114 says that if you are going to build a new house or construction and you are

putting in a driveway. There needs to be a 15-foot apron on driveways that are not upward sloping, it can be concrete or asphalt. And a 25-foot driveway on an up-sloping driveway, to a certain degree and this is not just in ordinance 114, this is part of our zoning regulations as well. You must look at both places. What has happened, that since 2014 we have not been making sure that everybody that is building has complied with the ordinance before they get their certificate of occupancy. The problem is that we have driveways that tear into the asphalt. There's gravel that will wash out on the road. There's gravel that will tear up the edge of the asphalt. Mayor, we have funds to pave these aprons. Max stated we cannot do that with city funds. Brian, I will have to look into that. Max Poye made a motion to turn Ordinance 114 over to the Planning Commission for a public hearing. Seconded by John Vaillancourt. All in favor. Yay (5). Opposed. (0). The motion carried.

- E. Updated FEMA Maps/Ordinance Pertaining:** Lacie Lawson presented. Every few years FEMA comes out, reevaluates our floodplain zones. Our base flood elevation has raised two feet. All the homes that are within the changed area have all been notified by FEMA. I have a list of those. The city's biggest impact area is Polo Estates, Riverlyn, and Waterford Estates. There are some people out on Richland Creek that look like they might be affected, their pasture. All these people were given notices by FEMA. We have a list of them. We need to pass the ordinance adoption code. Tabled. Citizens will be notified by City of Goshen.
- F. Update on Renovations:** Mayor Stroud presented. City Hall is almost finished. The only thing we have left is the drop ceiling. The computer company is finishing up. The renovations were new flooring throughout City Hall, new paint on the interior, we took the wall in the hallway out. Chief Travis moved to the back area, we constructed a wall for an office for him and the police officers. We completely renovated kitchen, where everybody can utilize that as a break room, have classes, training sessions and meetings. We were able to secure a 12-foot granite conference table from an attorney that had passed away with eight leather chairs for \$800. Renovations at the Community building, new floors, air conditioning repaired, new duct work and new fans. The painters start tomorrow on the interior. We are at our threshold for this year. Repairs for exterior will be in the budget for next year. Ordinance 52 Discussed community outreach to help those that cannot clean up their yards. After helping with the cleanup, it is up to the property owners and will receive a warning citation.
- G. Upcoming Holiday Plans:** Chief Travis/Perriann Sparks presented. Jason, we'll have trunk or treat on Halloween night, here at the Community Building from 6:00 to 8:00 PM. We'll have some games set up, we're going to do some popcorn and stuff like that. Candy donations or anything like that would be welcome. Perriann, for the first time in Goshen we are having a Christmas tree event. Linda Moore and I have been working together to come up with a Christmas tree lighting event. We would have a community Christmas tree lighting, we would sing a couple of Christmas carols, have a prayer. We would light the unity candles around the tree and then after lighting up the tree, we would come into the community building and have apple cider, coffee, hot chocolate, cookies and just let everybody greet everybody. We've made Flyers that we're going to be giving out. Russell and Kenn Hanle have a tree that will be planted in the park that is going to be decorated with multicolor lights. The City Hall and the community building will have white lights. We're looking forward to bringing the community together.
- H. Amending Ordinance 175:** Ken Smith presented. I would like to address Ordinance 175. The Parks and Recreation Commission. Ordinance 175 specifies the third Tuesday of every month as being the official meeting date of the Parks and Recreation Commission. These last nine months, to take advantage of our resources, we have been meeting the first Tuesday of each month. That has worked well for us, we

have been able to have Marjorie to cover the record treasurer function for both the Planning Commission meeting and for the Parks Commission meeting and that has really helped a lot. We have overall done a much better job. Keeping up with our minutes and our notices going out promptly and that sort of thing. So that has been a significant improvement. We discussed at the last meeting to move to the fourth Tuesday of the month. That will give us more time to prepare for the council meetings. I would also like to define the Chairman and secretary positions a little more in the ordinance. Brian and Ken will correspond on amendments of Ordinance 175.

- I. **Ordinance 181 Review/Working Session:** Colton Martin presented. I would like to have a working session to review Ordinance 181. Council agreed date was set for October 24, 2023.
- J. **Salary Adjustment of Recorder/Treasurer:** Colton Martin presented. We talked about adjusting Marge's salary based on increase in workload from taking on the park duties and so Marge went from averaging about 35 hours a month of work 46. I know whenever we set the Salary at about \$20.00 an hour with the minimum that the position should be making, but with the addition of the parks work, she is only making about \$15.22 an hour. I would recommend that we up the salary back up to the \$20 an hour because we asked her to take on additional work. It is going to go from \$8400 to \$11,040. Moton made by Colton Martin to adjust Recorder/Treasurer salary from March 1, 2023 to \$11, 040.00. Seconded by Max Poye. All in favor, Yay (4). Opposed. (0) John Vaillancourt abstained. The motion carried.

Note: Marjorie stated, I did not complain about my hours to anyone on the Council. Colton said she did not reach out to me I reached out to her.

Max: Have we received compliances or has there been an issue? You said that the Minutes were not up to the standard of the state. Mayor Stroud there have been numerous errors that we have pointed out about the minutes. The minutes do not meet the state standard that the recorder treasurer sets forward for the municipalities.

Public Input:

Ken Smith stated this has been a good meeting.

Tom Fraser stated some things to think about from the Citizens point of view, in terms of citizens input, consider having five or 10 minutes on the front end of the meeting and let people do that and again at the end. I would like to see the American flag and the state flag at these meetings. Something else to consider is adopting Robets Rules, so no one speaks out of turn. The next thing is I want to support what the former Mayor Poye was speaking to in terms of the code of conduct. To me, and again, it's just common sense and it's also biblical you treat one another the way you want to be treated. And if somebody is going to publicly come and criticize members of the board, they should give you a notice about that. So that you can limit his two minutes, get it stopped and you can move on. I think if there's going to be a code of conduct that you adopt, that it ought to be unique to Goshen. The municipal league I've dealt with them from 15 years, it's wonderful to have a template, to have some ideas, some direction about how people are to operate. But if you're going to have one, you guys need to right it, you need to put it together and maybe it's helpful to have the municipal league. It makes no difference to me. What other cities have adopted Mr. Mayor. They can do whatever they want. It means nothing in terms of Goshen in my opinion.

Adjournment:

Colton Martin made a motion to adjourn at 10:06 PM. Seconded by Max Poye. All in favor Yay (5) The motion carried. Meeting adjourned at 10:06 PM


Marjorie Vaillancourt

Marjorie Vaillancourt
Recorder/Treasurer

Russell Stroud
Mayor