

MINUTES
Goshen City Council
February 13, 2024 at 6:35PM
Goshen Community Building, 244 Clark Street

Call to Order: Mayor Stroud called the meeting to order at 6:30PM.

Roll Call: Paula Anderson, Colton Martin, Shawn Mayfield, Max Poye, John Vaillancourt and Birch Wright were present. Attorney Brian Hogue and Recorder/Treasurer Marjorie Vaillancourt were present.

Citizen of the Year Award: Mayor Stroud presented. Mayor presented the Citizen of the Year Award to David Smith and Fara Ferguson for outstanding service and contributions to the citizens of Goshen through the inception and volunteerism of the Senior Center. Mayor: City of Goshen would like to recognize Kay Harris and the members of the EHC for their contributions to the city.

Approval of Agenda: Brian Hogue tabled under Old Business Item B: Adoption of Updated ICC Codes. until next month's meeting. Marjorie Vaillancourt added under Old Business Discussion of minutes. Colton Martin motioned to approve as amended. Seconded by Birch Wright. All in favor. Yay (6). Opposed. (0). The motion carried.

Public Input: None offered.

Approval of Minutes: Approval of the minutes for January 11, 2024. Birch requested the removal of Monica, a runaway child. Max: asked to remove person living on Riverdale. Should have been just Chivo. Birch Wright motioned to approve as amended. Seconded by John Vaillancourt. All in favor. Yay (6), Opposed. (0) The motion carried.

Approval of Financial Report: Mayor Stroud presented. Balances as January 31, 2024 are General Fund \$761,678.30. Street Fund \$265,724.27. 988 Act \$3,313.33. Certificates of Deposit \$998,988.40. Paula Anderson motioned to approve the financial report for January 2024. Seconded by John Vaillancourt. All in favor. Yay (6). Opposed (0) The motion carried.

Reports for January 2024:

A. Police Department Report: Report is in Council's packet. Chief Travis reported.

B. Street Report: Report is in Council's packet. Mayor Stroud presented.

C. Goshen Fire District: Report is in Council's packet. Mayor Stroud presented.

D. Planning Commission: Report is in Council's packet. Tom Hennelly presented.

Tom stated I would just like to petition you guys to maybe allow us to give an abbreviated report and still come up here, during your meetings and address you and answer questions. But as far as having to write something up and submit it for your review before we come up here, it is an added burden, for whoever does it. Birch: Tom, thank you for the clarification. I do not recall us asking for a prewritten report. So, I think it may have been lost in translation. Specifically, number three, that

was a concern last month by the city council. And specifically, the Ordinance. So, Mr. Padula presented it to the Planning Commission. No, the Planning Commission voted unanimously not to do gates. But it never got to the city council. And in my opinion, Planning Commission advises. The city council says, yay or nay, you are right, based on what the citizens request. So that was turned down unanimously, no, we are not doing the gates. Does that make sense? Say that again. I do not think I followed. The Planning Commission voted unanimously to disallow gates, based on the existing Ordinance. That is right. That line item never made it to the city council for us to have any input, based on what citizens brought to us. Tom: And that was really my point, in that we think that there needs to be some discussion through a working group, a collaboration between you guys and the Planning Commission, to discuss how we handle that. There are new subdivisions, or existing subdivisions, everybody that lives in that subdivision may show up at a meeting here saying, we want a gate on our subdivision. And how we address that, I think, needs to be discussed. Mayor: We can have a working session, and then the public must be able to attend. So, it would be a scheduled working session with the council and the Planning Commission. There must be a public notice put out. John: There needs to be three or four from the Planning Commission, three or four from the city council. We get together and knock some ideas out. Tom: There just needs to be some clarity because everybody has their opinion on whether they should be allowed or not allowed. And so, we just need to come together as a body and figure out how to address this going forward. Mayor: City Hall will send an email with dates to see who can attend a working session.

E. Building Inspection Report: Mayor Stroud presented. Report is in Councils packet.

F. Parks and Recreation Report: Adam Walker presented. Report is in Council's packet.

G. Arbor Board Report: Mary Smith presented. Report is in Council's packet.

Old City Business:

A. Police Vehicle Striping: Chief Jason Travis presented. Several different designs were presented. Cost at this time to restripe would be \$1700. to \$2700. Per vehicle. After several alderman's and Citizen's opinions, it was decided to stripe vehicles as new ones are purchased. John Vaillancourt motioned to table restriping of the Police vehicles until the purchase of our next vehicles and will strip them as they are replaced. And have public opinions. Seconded by Max Poye. All in favor. Yay (5). Opposed. (1 Birch Wright). The motion carried.

B. Discussion of Minutes: Marjorie Vaillancourt presented. Marjorie asked that digital recording be the only recording that is the official recording of the City Council Meeting. That is put on a thumb drive and saved indefinitely. As it had been in the past. This digital recording will be used for preparing the meeting minutes. Motion made by Paula Anderson that the official recording for our meetings and for FOIA is the digital recording that sits in front of the mayor. Seconded by John Vaillancourt. All in favor. Yay (6). Opposed. (0). The motion carried.

New City Business:

- A. Finalized 2023 Budget:** Mayor Stroud presented. We came in \$164,000 under budget. We projected that we would be \$100,000 under budget, and that was because we neglected to carry over the \$63,000 that was the placeholder for the grant on the AROT grant, the matching amount. And that is a good thing, because what we found out is that all the engineering fees that are associated with ARDOT were not budgeted for. So, we will need to amend the budget to include all those engineering fees. This was a confusion partly because of changes in ARDOT's mechanism of allowing for engineering fees in 2023, but because our award was from 2022, ours are not allowed. And so, we did not budget for that. We thought they would be included in the actual amount of the grant for \$315,000. I called Minwa at the state, and she said, no because your grant was awarded in 2022, you cannot include those. Birch: So, it is a liability? Mayor: Yes. We have paid \$23,000 already to Crafton Tull, of the \$88,750 that has been allotted for their engineering fees. So, this will exactly cover. We can include some of the engineering fees in the HUD grant, which is also part of that. From Crafton Tull, about \$20,000 we will be able to use out of the HUD grant. So, I would like to carry this \$64 forward as a reserve fund for the engineering fees. And we will amend the budget, and we will go ahead and add that at that time if that is OK with everybody on the council. Paula: The central EMS, we budgeted \$29,000, but only spent \$21,000. Is there a bill that just did not get paid last year that should have been paid? Mayor: that was an adjustment that was made. Birch; Central is funded based on the per capita of each municipality as part of the central interlocal agreement. And so, we have a prorated amount we pay per citizen. And that is the number that it is. And then about a year ago, those rates had to be adjusted to keep central operating. I just wanted to make sure if there was money that we could bring forward from that as well or what have you. Mayor: We were right where we thought we were going to be. And I am happy that we neglected to allocate the amount that was the placeholder for that grant because we did not use it last year. And that does cover our engineering fees. And that puts us in a really good position this year moving forward. Paula: The only other thing I kind of had as just a general comment for us for future note is that we knew that we had the funds to cover the extra expenditures whenever we amended the budget last year. But we knew we had the funds because we were seeing the extra funds coming in. But on our budget, we did not put in those extra funds. It is just our income up that we knew was there already as we were budgeting. So, on our 2023 budget, it makes it look like we have a budget in the red whenever we, at the time, we knew that we were not in the red. Does that make sense? So, I would just say that if we adjust the budget in the future that we need to make sure that if we are adjusting the budget because we see we have the funds available, that we make sure that we put those available funds into the income and adjust the income as well. Mayor: We did do that in 2023. We did carry, and that was part of the difference between the way the budget had been done previously and how we did it. We saw that there was \$349,000 of unspent funds from 2022. So, we pulled those forwards. But we have a lot of things that were allocations that were carried forward that were not paid, but that were allocated in 2022. And out of all those allocations, it was only \$24,000 available from the \$349,000 that was not already allocated. So, all those accruals had to be accounted for. So, when you look at the amended 2023 budget, we presented, and you guys approved. All of those are listed. And so that is how we accounted for those in 2023 once the budget was amended. Paula: What I am saying is our bottom line at the very bottom, that we are showing our revenue less expenditures is \$34,000 in the red. What I am saying is that we should have put in that we were earning our income and we thought

when it was adjusting our cost. Birch: Jerry, you cannot accrue it until you realize it. Jerry: That is right. Paula: Well, the things that we could have claimed were our building permits, that we were up on. Mayor: If we look at what we budgeted, what we said we were going to spend, we did spend \$34,000 more than what we planned. And some of that came in at the very end of the year. John Beneke presented us with a \$28,000 invoice for 2021, 2022, and 2023. That was an unrealized liability that was out there that we could not have accounted for because we thought that should have been paid in 2021, 2022. But instead, it all came forward on our administration and we had to pay it. So that was not allocated funds that we thought we were going to be spending. So yes, we did go over budget, although our income did, like you say, it provided for us to be still under budget total. And I will tell you, and this is where it comes back when we go to get an audit done. They do not care. If it is less than 20% that we were not over budget or under budget. If we are under budget, they do not care. But if we are over budget by more than 20%, that is when they are going to care. And we were not. Birch: And \$34,000 was \$1.5 million, It is not material. Mayor: And I can tell you, we have a very tight grip on this budget. And I do not know if you guys realize, but for us to manage \$1.5 million and come in and know within \$101,000. I said we were going to be \$100,000 under budget. We came in \$101,000 under budget, not allocating that \$63,000 because of carrying forward. Birch Wright motioned to adopt the revised 2023 budget resolution. Seconded by Max Poye. All in favor. (6). Opposed. (0). The motion carried.

Hogue read: "RESOLUTION ADOPTING REVISED 2023 BUDGET".

Paula Anderson motioned to adopt the revised 2023 budget resolution. Seconded by Colton Martin. All in favor. Yay (6). Opposed. (0). The motion carried.

- B. Appointment of Depository Board Member:** Mayor Stroud presented. John Vaillancourt motioned to appoint Paula Anderson to the Municipal Depository Board to read in title only. Seconded by Max Poye. All in favor. Yay (5). Opposed. (0).

Hogue read: "RESOLUTION CONFIRMING THE APPOINTMENT OF PAULA ANDERSON TO MUNICIPAL DEPOSITORY BOARD."

Colton Martin motioned to adopt. Seconded by Birch Wright. All in favor. Yay (5). Opposed. (0). The motion carried.

- C. Planning Commission & City Council Working Session:** Planning Commission. Discussed in the Planning Commission report.
- D. Zoning Changes Regarding Digital Plans:** Brian Hogue presented. Changes to the ordinance amending the city of Goshen Subdivision and Minor Subdivision Regulations: and for other purposes. Number of survey copies to change to three (3) copies of 18"x24", One (1) reduced copy of 11"x17" and one (1) digital (pdf) copy. Paula Anderson motioned to suspend the rules read in title only, waive the 2nd and 3rd readings. Seconded by John Vaillancourt.

Roll Call Vote

Birch Wright Yes
John Vaillancourt Yes
Paula Anderson Yes
Shawn Mayfield Yes
Max Poye Yes
Colton Martin Yes

The motion carried.

Hogue read: "AN ORDINANCE AMENDING CITY OF GOSHEN SUBDIVISION AND MINOR SUBDIVISION REGULATIONS; ANDFOR OTHER PURPOSED."

Paula Anderson motion to adopt the ordinance. Seconded by John Vaillancourt.

Roll Call Vote

Birch Wright Yes
John Vaillancourt Yes
Paula Anderson Yes
Shawn Mayfield Yes
Max Poye Yes
Colton Martin Yes

The motion carried.

- E. Infrastructure/Facilities Job Position:** Mayor Stroud presented. We have posted the position and received a lot of applicants. We have 3 interviews set up. This is a full-time position paying \$18 - \$20. Per hour.

Public Input: John Vaillancourt asked when the stipend will be paid to the council. Mayor it will be paid quarterly. Colton Martin, any update on the light. Mayor No. Paula Anderson, did we need to get bids on the ATV? Mayor: No. Dana Quinn asked all council please speak into the microphones. Dallas Hale also stated speak din to the microphones. Bernadette Boyle asked why the mayor has not signed the minutes on the website? Mayor, they do not meet my standards. Colton Martin, is that ok Brian? Brian, yes, you all approve them. Majorie Vaillancourt yes, its ok there the council's minutes.

Adjournment:

Birch Wright motioned to adjourn at 8:36PM. Seconded by Shawn Mayfield. All in favor. Yay (6)

The motion carried. The meeting adjourned at 8:36 PM.

Marjorie Vaillancourt

Marjorie Vaillancourt
Recorder/Treasurer

Russell Stroud
Mayor