

**ORDINANCE NO. 175**

**AN ORDINANCE ESTABLISHING A PARKS AND  
RECREATION COMMISSION IN THE CITY OF GOSHEN,  
ARKANSAS**

WHEREAS, it is the desire of the City Council for the City of Goshen to establish and set up a recreational park or parks for the municipality; and

WHEREAS, it is the desire of the City Council for the City of Goshen, Arkansas to establish a commission for the purposes of acting in an advisory capacity to the Mayor and the City Council;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL FOR THE CITY OF GOSHEN:

**SECTION 1.** That there is hereby created and established a commission to be known as the *Parks and Recreation Commission* (the "Commission" herein) created pursuant to the authority of the City of Goshen as a municipality under Arkansas law.

**SECTION 2. MEMBERSHIP.** The Commission shall consist of three (3) citizens who are qualified electors of the City of Goshen. The Mayor shall appoint three (3) commissioner, and the City Council shall approve of the appointed commissioners by a majority vote of the City Council. Any commissioner may be removed at any time by affirmative vote of two-thirds (2/3) vote of the members of the City Council. The ordinance creating the Commission may be repealed at any time by affirmative vote of two-thirds (2/3) of the members of the City Council.

(a) The Mayor shall appoint a Chairman of the Commission and a Secretary of the Commission.

(b) A majority of members shall constitute a quorum.

(c) Absence from three consecutive meetings without formal consent of the Commission shall be deemed to constitute the retirement of such member, and such fact shall be certified to the Mayor.

**SECTION 3. TERM.** Each commissioner shall hold office for a term of two (2) years; however, the first commissioners to be elected shall hold a term of one (1), two (2), or three (3) years, respectively, to be designated by the Mayor and City Council. Thereafter, upon expiration of the respective initial terms, commissioners shall each be appointed for a term of two (2) years.

**SECTION 4. VACANCY.** A vacancy on the Commission shall be filled for the unexpired term in the same manner as above prescribed.

**SECTION 5. POWERS AND DUTIES.** The Parks and Recreation Commission shall have the following powers and perform the following duties:

A. It shall act only in an advisory capacity to the City Council in all matters pertaining to parks and recreation, shall acquaint itself with and make a continuous study and inspection of the complete parks and recreation system of the city, and shall advise with the City Council from time to time, as to the present and future maintenance, operation, planning, acquisition, development, enlargement, and public use policy of the city parks and recreation system.

B. It shall study and encourage the development of park and recreation areas and study and encourage the development of wholesome recreation for all residents of the city.

C. It shall recommend policies on recreation service for approval of the City Council.

D. It shall recommend the adoption of standards on areas, facilities, programs and financial support.

E. It shall review, study and make recommendations to the City Council for the preparation of the annual budget for the Parks and Recreation Department.

F. It shall advise the City Council on the development of long-range capital improvement programs and, when, in its opinion, the need exists for additional park and recreation facilities, grounds or premises, it shall make appropriate recommendations to the City Council. It shall also recommend the acquisition of additional parks, parks and recreation equipment and supplies.

G. It shall follow the rules and regulations prescribed by the City Council for the conduct of its business.

H. It may solicit for the City gifts, revenues, bequests, or endowments of money or property as donations or grants from persons, firms or corporations, subject to the approval and acceptance by the City Council.

#### **SECTION 6. OFFICERS**

A. The officers of the Parks and Recreation Commission shall be a Chairman and a Secretary.

B. The term of office for the Chairman, Secretary shall begin on the first day of January of each year and shall end on the 31st day of December.

#### **SECTION 7. MEETINGS**

A. The Parks and Recreation Commission shall meet on the third Tuesday of each month in the City Hall unless another time, date and place is designated by the Chairman and all members are notified at least one day in advance.

B. Special meetings may be called by the Chairman.

C. A majority of members shall constitute a quorum.

## SECTION 8. DUTIES OF OFFICERS

A. Chairman. The Chairman shall perform the usual duties of such office. He shall preside at all meetings when he is present and shall represent the Parks and Recreation Commission at public function.

B. Secretary. The Secretary shall keep minutes of the meetings. The Secretary shall be responsible for carrying out all directions submitted to him by the Park and Recreation Commission. The Secretary shall be responsible for providing the Park and Recreation Commission with all information which it requires, and for seeing that its policies, when properly approved are adhered to. The Secretary shall make such reports to the City Council as required. The Secretary shall report to the Commission as required, not less than monthly, on all activities of the Park and Recreation Department. The Secretary shall read once a year, at the first regular meeting following the appointment of officers, the Parks and Recreation Ordinance.

F. All questions presented for a vote of the Parks and Recreation Commission shall be decided by a simple majority of those present.

G. The Parks and Recreation Commission shall have authority to adopt such additional rules that are not in conflict with this ordinance that it deems necessary to carry out the purposes and intent of this ordinance.

H. The Parks and Recreation Commission shall recommend to the City Council such rules and regulations as it deems best for the management of the public parks and where such rules have been adopted for a specific park area and posted within the specific park so regulated, any person found guilty of violation of such rules shall be guilty of a misdemeanor.

PASSED AND APPROVED this 10 day of September, 2019.

Cathy Oliver  
Cathy Oliver, Mayor

Attest:

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City Recorder

APPROVED AS TO FORM:

J. Bailey  
Joshua L. Bailey, City Attorney

**ROLL CALL VOTE ADOPTING THE ORDINANCE**

Names of those voting YEA

Names of those voting NAY

John Vaillancourt  
Birch Wright  
Bill Hewat  
Colton Martin  
Angie Driver

Absent

Paula Anderson